



South Carolina
Department of Education

Together, we can

Grants Office
South Carolina Department of Education
1429 Senate Street, Room 1101
Columbia, South Carolina 29201
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(803) 734-5810

Grant Writing Workshop Series

Registration Form for 2007

2007 Dates: (select one series)

☐ May 2, 3, 4

☐ September 12, 13, 14

Deadline to register

April 20, 2007

August 24, 2007

Location: 3rd Floor Conference/Classroom, Office of School Leadership, Division of Educator Quality and Leadership, 3700 Forest Drive, Suite 300, Columbia, SC 29204. Tele: (803) 734-4387

Directions to the building can be accessed at

<http://www.scteachers.org/global/directions.cfm>.

All classes begin promptly at 9:00 a.m. and end at 4:00 p.m.

Important Information

- To receive credit for the series, you must be present at all times and take the pre-test and post-test.
- No meals, beverages, or snacks will be provided. You may bring your own.
- Free parking is available.
- Payment is non-refundable.

How to Register

- Check the appropriate box for the series you wish to attend, complete all the information requested below, and **send this form with payment** (not a purchase order) to the Grants Office at the address at the top right of the page. Payment must accompany this registration form.
- Checks must be payable to South Carolina Department of Education.
- Registration and \$95 payment must be received in the Grants Office by 5:00 p.m. on the deadline. If seats are available, late registration (\$125) will be accepted.
- Only 50 seats are available.

Name _____

Employer Telephone _____

Employer _____

Home Telephone _____

Employer
Address _____

E-mail Address _____

Employer
Address _____

Have you ever written a grant? ☐ Yes ☐ No

Do you wish to receive one (1) recertification/renewal credit hour? If yes, please provide Teacher Certificate Number and Social Security Number.

Are you a certified teacher? ☐ Yes ☐ No

Teacher Certificate # _____

Social Security # _____

After the Grants Office receives payment and this completed registration form, a confirmation of your registration will be sent to the e-mail address provided above.

Please keep a copy of this registration form for your records.